

September 27, 2012

Jan McNeil  
Iowa Central Community College  
One Triton Circle  
Fort Dodge, IA 50501

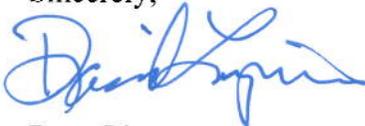
Dear Jan McNeil,

Iowa Telecommunications and Technology Commission (ITTC) has approved the Region 5 Regional Telecommunications Council (RTC) plan for expenditure of the first half of the FY 2013 educational support funds. To request release of the \$34,781.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14<sup>th</sup> Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

The ITTC plans to approve/acknowledge the second half of the funds in the early 2013 timeframe, after review of the tracking component of the RTC process.

If you have any questions concerning these funds, please feel free to contact Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren  
Iowa Communications Network  
Executive Director

FY 2013 RTC ANNUAL PLAN  
 July 1, 2012 – June 30, 2013

REGION: V

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET Region  V

- Fiscal Agent: Iowa Central Community College
- Organization: Same

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$7,712.50	11%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$7,712.50	11%
C. Scheduling of Video Sites (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$54,138.00	78%
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)		
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)		
	Iowa Telecommunications and Technology Commission First Half Allocation Approved (9/20/12) - \$34,781.50 Second Half Allocation -	100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?  
 All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

Yes

No (If no is checked, a brief explanation in the comments box must be provided.)

**COMMENTS:** The FY2013 ICN Regional Support Services Budget was unanimously approved by a quorum of our RTC members. This includes 78% of the budget allowed for Kathy Goebel's salary and benefits. The reasoning behind this is that without a full-time regional scheduler, the ICN would not run efficiently. When there is a problem or an issue comes up that has to do with an ICN class/session, Kathy is notified and she immediately goes to check on it and works to rectify the problem. If this was not her #1 priority, the students or ICN participants taking the ICN classes or sessions would be at a disadvantage.