

September 27, 2012

Robert L'Heureux
Iowa Lakes Community College
19 South 7th Street
Estherville, IA 51334

Dear Robert L'Heureux,

Iowa Telecommunications and Technology Commission (ITTC) has approved the Region 3 Regional Telecommunications Council (RTC) plan for expenditure of the first half of the FY 2013 educational support funds. To request release of the \$27,853.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

The ITTC plans to approve/acknowledge the second half of the funds in the early 2013 timeframe, after review of the tracking component of the RTC process.

If you have any questions concerning these funds, please feel free to contact Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren
Iowa Communications Network
Executive Director

cc: Theresa Zeigler

FY 2013 RTC ANNUAL PLAN
 July 1, 2012 – June 30, 2013

REGION: 3

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET Region 3

Fiscal Agent:
 Iowa Lakes Community College
 19 South 17th Street
 Estherville, IA 51334
 Contact: Robert L'Heureux
 712-362-0421

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 • **Organization:** _____

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$18,569.00	33 1/3%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$18,569.00	33 1/3%
C. Scheduling of Video Sites (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$18,569.00	33 1/3%
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	0	0%
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)	0	0%
Iowa Telecommunications and Technology Commission First Half Allocation Approved (9/20/12) - \$27,853.50 Second Half Allocation -		100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?
 All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

Yes

No (If no is checked, a brief explanation in the comments box must be provided.)

COMMENTS: