



Region I Telecommunications Council
Tuesday, November 6, 2012
1:00-2:30 PM
Via ICN (Res. # 558073)
***Peosta 1 (1005), Calmar 2 (793), Elkader/AEA (3),**
Cedar Falls-UNI-2 (123), Des Moines/Dept/Ed (142)

I. Welcome and Introductions

The regular meeting of the Regional Telecommunications Council was held via the ICN. Members in attendance and the constituency they represent were:

Adam Forsyth	Independent Colleges/Universities
Robert McCabe	Iowa Association of School Boards
John Noel	Community College Trustees
Chris Ostwinkle	RTC Chairperson
Mike Savage	State Board of Regents
Lisa Snitker	Iowa State Education Association
Duane Willhite	School Administrators of Iowa
Mari Eitel	Recording Secretary

Members Absent:

Holly Barnes	Iowa Department of Education
Rhonda Sheeley	Area Education Agency Board

Guests

Joe Tjaden	Iowa Communications Network
Brandon Henderson	NICC Distance Learning Coordinator

II. Updates

- A. Approval of June 26, 2012, Minutes – Motion by Duane Willhite, Second by Adam Forsyth to approve the June 26, 2012 minutes. Motion Carried.
- B. Financial Report – The Financial Report was reviewed noting the Region I allotted funds for FY2013 total \$70,379. As approved by the Region I RTC Council, 60% is distributed to Keystone AEA I toward the salary of Karen Randall, and the other 40% to NICC, to support the salaries of Bob Kurdelmeyer (20%) and Mari Eitel (20%).

Area I RTC

<i>Holly Barnes</i> IA Dept. of Education (515) 242-6173	<i>Adam Forsyth</i> Independent Colleges/Universities (563) 387-1402	<i>Harold Jensen</i> IA Public Television (563) 547-2762	<i>Robert McCabe</i> IA Assoc. of School Boards (563) 921-2455	<i>John Noel</i> Community College Trustee (563) 562-3263, ext. 202
<i>Christopher Ostwinkle</i> RTC Chairperson (563) 556-5110, ext. 256	<i>Michael Savage</i> State Board of Regents (319) 273-7885	<i>Rhonda Sheeley</i> AEA Boards (563) 245-1480	<i>Lisa Snitker</i> IA State Education Association (563) 568-3466	<i>Duane Willhite</i> School Administrators of Iowa (563) 422-3851, ext. 5



- C. RTC Scheduler Update, Mari Eitel -- Mari reported that beginning July 1, 2013, the ICN moved to a new standard reporting system. Region I continues to be on track as one of the heaviest users of the ICN for interactive video purposes for FY13.
 - D. RTC Technician and LAN/WAN Updates – Chair Chris Ostwinkle reported, in the absence of Bob Kurdelmeyer and Karen Randall, that Bob’s reports are made via NOC (Network Operations Center) work orders he submits, while Karen’s reporting method is similar to Mari’s documentation process. Both their reports support Region I’s usage and associated work load as required.
- IV. Membership Vacancies -- At this time Region I has only one vacancy remaining on the 9 member council – an IPTV representative. We will continue to try to replace the position vacated by Karen Randall, while trying to meet state gender and political party balance guidelines.
- V. Future Deadlines – Chair Ostwinkle indicated that the next meeting will be scheduled for June 4, 2013, specifically to work on the FY13 Annual Follow-up Report and the FY14 Plan/Budget. Attendance is imperative in order to approve both of these required documents by a quorum of 6 members.
- a. RTC ANNUAL FOLLOW-UP REPORT SUBMISSION DEADLINE: JULY 30, 2013
 - b. RTC PLAN/BUDGET SUBMISSION DEADLINE: SEPTEMBER 1, 2013 (Believed)
- VI. Discussion
- A. Joe Tjaden – Joe reported that the ICN continues to increase usage at a tremendous rate, increasing broadband data transmissions from 1GB to 4GB this year alone. He indicated that this is the only network in the country running at this magnitude. Additionally, Joe also reported that there is currently no deadline to have all rooms converted from the older MPEG format to H.323, that they are still working on the core side, and predicts it would be no earlier than three years.
 - B. NICC Updates – NICC has currently updated 6 or our 8 ICN rooms to H.323. The Calmar Dairy Center ICN room will be updated over 2013 Spring Break in March. There is also a strong possibility the current ‘Receive Only’ Peosta Campus room (the last NICC MPEG room) will also be updated in the near future to function as an ‘Originate’ room as well when converted to H.323.
 - C. Other – Regarding the IPTV vacancy on the Region I RTC, Rhonda Sheely suggested Harold Jensen of the Howard-Winneshiek CSD or Nancy Healy of the Elkader Central CSD would be good candidates for the seat.
- VI. Adjournment – Motion by John Noel, Second by Bob McCabe, to adjourn at 1:40 p.m.

Next Meeting: June 4, 2013 @ 1:00 p.m.
(Quorum must be present. Office elections and RTC Plan/Budget document will be voted on.)

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