

October 18, 2012

Rebecca Hannum
Southeastern Community College
1500 West Agency Road
West Burlington, IA 52655

Dear Rebecca Hannum,

Iowa Telecommunications and Technology Commission (ITTC) has approved the Region 16 Regional Telecommunications Council (RTC) plan for expenditure of the first half of the FY 2013 educational support funds. To request release of the \$28,668.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

The ITTC plans to approve/acknowledge the second half of the funds in the early 2013 timeframe, after review of the tracking component of the RTC process.

If you have any questions concerning these funds, please feel free to contact Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren
Iowa Communications Network
Executive Director

FY 2013 RTC ANNUAL PLAN
 July 1, 2012 – June 30, 2013

REGION: XVI

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET Region XVI

- Fiscal Agent: Southeastern Community College
- Organization: _____

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$17,201.10 Salary/Benefits for Rebecca Hannum, SECC, 0.05 FTE \$3,038.92 Salary/Benefits Dave Hoelzen, SECC, 0.15 FTE \$8,311.58 Chuck Chrisman, SECC, 0.05 FTE \$4,850.60 Travel \$400.00 Materials & Supplies \$600.00	30%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$20,067.95 (Virtual Support \$6240.00, Technical Certification Training and ITEC \$9027.95, Barracuda Spam/Firewall Maintenance \$3100, Intermapper Renewal \$1700)	35%
C. Scheduling of Video Sites	\$18,767.95	32.75%

(Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	(Salary/ Benefits ICN Scheduler Deb Palmer, SECC 0.3 FTE \$15,088.51 Salary/Benefits Rebecca Hannum/ Backup Scheduler 0.05 FTE \$3,038.92 Travel \$140.00 Materials & Supplies \$500.52)	
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	0	0
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)	\$1,300.00 Purchase 2 Loaner Cameras for ICN classrooms	2.25%
Iowa Telecommunications and Technology Commission First Half Allocation Approved (10/17/12) - \$26,668.50 Second Half Allocation -		100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?

All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

Yes

No (If no is checked, a brief explanation in the comments box must be provided.)

COMMENTS: