

September 27, 2012

Susan Pixley
Indian Hills Community College
525 Grandview Avenue
Ottumwa, IA 52501

Dear Susan Pixley,

Iowa Telecommunications and Technology Commission (ITTC) has approved the Region 15 Regional Telecommunications Council (RTC) plan for expenditure of the first half of the FY 2013 educational support funds. To request release of the \$30,298.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

The ITTC plans to approve/acknowledge the second half of the funds in the early 2013 timeframe, after review of the tracking component of the RTC process.

If you have any questions concerning these funds, please feel free to contact Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren
Iowa Communications Network
Executive Director

cc: Darlas Shockley

FY 2013 RTC ANNUAL PLAN

REGION: XV

July 1, 2012 – June 30, 2013

DUE: July 31, 2013

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET

Region XV

- Fiscal Agent: Susan Pixley
- Organization: Indian Hills Community College, 525 Grandview, Ottumwa IA 52501

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$15,500.00 Professional Salary-Don Yoho, IHCC, Region XV ICN Tech, FTE (1/3 Salary Paid by RTC) Travel Supplies and materials	25%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$6000.00 Sally Lindgren	10%
C. Scheduling of Video Sites (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$38,097.00 Professional Services- ICN Scheduler: Cherric Gladde n, IHCC.20; Backup Schedulers: Barbara Blaylock, IHCC .50, Danna Johnson ; Supplies/ materials, printing,	63%
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional)		

(Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	0	0
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)	\$1000.00 Scheduling computer/softw are, Parts depot	2%
	Iowa Telecommunications and Technology Commission First Half Allocation Approved (9/20/12) - \$30,298.50 Second Half Allocation -	100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?

All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

XX Yes

No (If no is checked, a brief explanation in the comments box must be provided.)

COMMENTS: