

**Regional Telecommunications Council XV  
Meeting Minutes**

**July 10, 2013  
3:30 p.m.**

Meeting was held via ICN with the following sites: Ottumwa-CC7 and Oskaloosa Public Library

PRESENT: Cherrie' Gladden, Linda Abel, Darlas Shockley, Sherry Langfritz, Don Yoho, and Himar Hernandez

Present during ROLL Call vote via Phone: Ron Oswalt, Kevin Crall, Jennifer Sterling, and Mary Jane Sullivan (disconnected after vote)

ABSENT: Barb Blaylock, Jon Proenneke,

APPROVAL OF MINUTES: The January 23, 2013 minutes were approved.

APPROVAL of RTC XV 2013-2014 PLAN: Himar Hernandez (representing the Regents) voted Yes, Sherry Langfritz (representing Community Colleges) voted Yes, Linda Abel (RTC Chair) voted Yes, Don Yoho voted Yes, Ron Oswalt voted Yes via phone, Jennifer Sterling voted Yes via phone, Kevin Crall voted Yes via phone, and Mary Jane Sullivan voted Yes via phone.

RTC CHAIR REPORT: Linda Abel talked about last year's budget which was 24% ICN technology; 10% AEA (they help local networks by paying for the network and Internet security); 62% for scheduling; and 4% for the spare parts depot. Linda said there were no curricular activities provided last year due to funding. The RTC budget for July 1, 2013 through June 30, 2014 will be \$64,255.88 divided accordingly: Technical Assistance for Network Classrooms - \$16,500.00 (26%); Planning and Troubleshooting for Local Area Networks - \$6,000.00 (9%); Scheduling of Video Sites - \$41,755.88 (65%). Linda reported that there will be no spare parts depot this year. The 2014 ICN Educational Video Scheduling Deadlines were approved by the ETC on June 6, 2013.

TECHNICAL REPORT: Don Yoho reported that he has traveled 6,616 miles to 10 high school sites, 10 community college sites, and 1 library and has used 20 pieces of equipment from the spare parts depot which included: 3 – Sony 151 cameras, 1 – new fax switch, 1 – ScanDo, 1 – TOA-900 AMP, 2 – 8” Sony television, 3 – Dell 15” flat screens, 1 – Sony instructor's mic, 1 – 12V power supply, 2 – V-20 cards, 1 – A/B switch to ICN/V-Brick, 1 – 5V power supply; 1 – GVG Aux card; 1- GVG USS card; and 1 – GVG power card. He reported that ECS is currently working on some issues at 4 sites.

SCHEDULER'S REPORT: Cherrie' presented the following:

1. Requested contacts from the high schools for Summer – had a real good response.
2. April 1-4 – converted Renovo reservations to VOSS to prepare for the H.323 conversion.
3. April 8 – all IHCC rooms were converted to H.323 through the ICN.
4. April 16 – Completed H.323 nodes on all reservations.
5. May 8 – Removed 70 “No Transmits” for IHCC since all rooms now require approval.
6. May 16 – Requested “No Transmits” from high schools for 2013-14.
7. May 20-27 – Ottumwa-CC7 was updated over Spring Break.
8. August 26-December 31 – Ottumwa-CC8 will be under renovation.
9. High schools taking courses in Spring Term (Feb. 20 through May 16):

**Centerville-HS:** “Nutrition”

**Chariton-HS:** “Medical Terminology” and “Nutrition”

**Corydon-HS:** “Anatomy/Physiology”, “Calculus III”, “Medical Terminology”, “Nursing Essentials I”, “Nutrition”, “Psychology of Human Relations”, “Precalculus”, and “Public Speaking”

**Eldon/Cardinal-HS:** “U.S. History to 1877”

**Keosauqua-HS:** “Nursing Essentials I”

**Keota-HS:** “Anatomy & Physiology – 2”, “Calculus - #1”, “Physics”, and “Spanish III/IV”

**Moulton/Udell-HS:** “Public Speaking”

**Ottumwa-HS:** “Nursing Essentials I” and “Nutrition”

**Pekin/Packwood-HS:** “Public Speaking”

**Seymour-HS:** “Precalculus” and “Public Speaking”

**Sigourney-HS:** “Calculus III”, “Psychology of Human Relations”, and “Spanish III/IV”

**Tri-County-HS:** “Psychology of Human Relations”

10. We were notified that we would not need to fill out monthly scheduler’s reports for the ICN after June, 2013 (we began submitting this report monthly in July, 2012). We submitted the June, 2013 report on July 2, 2013.
11. Barb Blaylock and I will be retiring effective August 15, 2013.

**MEETING SCHEDULE:** The next meeting is scheduled for January, 2014.

Meeting adjourned at 3:50 p.m.

Cherrie’ Gladden  
Regional ICN Scheduler (Area XV)