Iowa Communications Network
Sharing Iowa's Infinite Possibilities

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September 27, 2012

Eddie Holtz
Iowa Western Community College
2700 College Road
Box 4-C
Council Bluffs, IA 51502-3004

Dear Eddie Holtz,

Iowa Telecommunications and Technology Commission (ITTC) has approved the Region 13 Regional Telecommunications Council (RTC) plan for expenditure of the first half of the FY 2013 educational support funds. To request release of the $36,412, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

The ITTC plans to approve/acknowledge the second half of the funds in the early 2013 timeframe, after review of the tracking component of the RTC process.

If you have any questions concerning these funds, please feel free to contact Lori Larsen at 515-725-4713.

Sincerely,

Dave Lingren
Iowa Communications Network
Executive Director

cc: Pam Southworth

FY 2013 RTC ANNUAL PLAN
July 1, 2012 – June 30, 2013

REGION: XX
DUE: July 31, 2013

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET **Region 13**

- **Fiscal Agent: IWCC**
  2700 College Road, Box 4-C
  Council Bluffs, Iowa 51503
  Contact: Tom Johnson
- **Organization:**

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	$18,000 – Don Howard, Technician, IWCC; $1,600 – Travel for technical support	27%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	$24,043 – Darek Madejski: GHAEA IT Supervisor	33%
C. Scheduling of Video Sites (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	$28,581– Lisa Walker, Region 13 Scheduler, IWCC	39%
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	$600– Communication, materials & supplies	1%
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)		
	Iowa Telecommunications and Technology Commission First Half Allocation Approved (9/20/12) - $36,412 Second Half Allocation -	100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?
All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

☒ Yes

☐ No *(If no is checked, a brief explanation in the comments box must be provided.)*

COMMENTS: