



IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Richard L. Bruner
CHAIR

Kathleen Kohorst
Kelly Dolan Lange

Timothy L. Lapointe
Mary Sellers

Mary Mosiman
Robert von Wolfradt

RIC LUMBARD, EXECUTIVE DIRECTOR

GOVERNOR TERRY E. BRANSTAD LIEUTENANT GOVERNOR KIM REYNOLDS

Iowa Telecommunications & Technology Commission

Grimes State Office Building, 1st Floor

400 E. 14th Street, Des Moines, IA 50319

August 19, 2015

To ensure the most efficient use of State resources, the July 16, 2015 ITTC meeting was held via video conference pursuant to Iowa Code section 21.8. A video conference also ensured more Commissioners were able to participate in the meeting and reduced the risk of delays caused by weather or other impediments to travel. The meeting was accessible to members of the public through attendance at the Grimes State Office Building.

I. Roll Call:

- **Commissioners Present:**

Richard Bruner, Chair (on-site)
Kelly Dolan Lange, Member (video conference)
Timothy Lapointe, Member (video conference)
Mary Sellers, Member (video conference)
Robert von Wolfradt, Ex-Officio Member (video conference)

- **Commissioners Absent:**

Kathleen Kohorst, Member
Mary Mosiman, Ex-Officio Member

- **Iowa Communications Network Staff Present:**

Ric Lumbard, Executive Director (video conference)
Mark Johnson, Chief Operating Officer
Deb Evans, Chief Financial Officer
David Marley, Operations Manager
Philip Groner, Business Services Manager
Mike Cruise, Financial Manager
Jontell Harris, Government Relations Director
Jessica Jensen, Executive Administrator (Recorder/Minutes)
Scott Pappan, Engineering Manager
Lori Larsen, Communications Director

- **Guests:**

IOWA COMMUNICATIONS NETWORK

Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319 Phone: 515-725-4692 Fax: 515-725-4727 www.icn.iowa.gov



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Frank Hilton, Iowa Network Services (INS)

II. Call to Order

- Chairperson Bruner called the meeting to order at 10:32 am. It was noted that a quorum of members were present for the meeting.
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III. Approval of July 16, 2015 Meeting Minutes

- Commissioner Bruner moved to approve the July 16, 2015 meeting minutes. The motion passed unanimously.

Commissioner Sellers - Yes
Commissioner Dolan Lange – Yes
Commissioner Lapointe – Yes
Commissioner Bruner - Yes

IV. Old Business:

- **FirstNet Update - Ric Lumbard**

The Iowa FirstNet Public Private Partnership Summit had approximately 40 to 50 people in attendance. The Summit went well and the panel did its best to answer all the questions that were asked of them. The ICN FirstNet Work Group went away with actions items. There will be a formal notification to FirstNet in October that the State of Iowa would like to be part of the procurement for the state of Iowa in the FirstNet process. The State of Iowa will draft the document and submit that document to FirstNet. Iowa would like to retain influence in how procurement is done for the FirstNet process in Iowa. The Summit went well and the interaction with the panel was appreciated.

COMMENTS:

Commissioner Lange: When is the next Summit?

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Director Lumbard: The majority of those who attended would like to hold another Summit. The next one will probably be in the winter and then another one in the Spring.

Chair Bruner: Jontell and her team did a great job. We even had online questions and answers. It was a great discussion and one thing that I got out of it is that Iowa does want to partner with the private telecommunications companies in the state. There will be a lot of discussion on the RFP process. This was a great Summit with a great panel.

V. New Business

- **Finance Update – Mike Cruise**

- Fiscal Year (FY) 2015 billing is not yet complete but we will have the final FY numbers in September. We will have \$1.9 million in cash after operations and appropriation equipment expenditures with an overall gross margin of about 72%.

- July FY16 – We will have a negative cash flow, after non appropriated equipment, of \$56,722 which is normal for this time of the year because there has not been revenue from schools being in session and our maintenance and support contracts are booked in the July and August timeframe. We typically have negative cash flow for the first couple months of the year.

- There have been no major financial events.

COMMENTS:

Chair Bruner: Good report, we ended the year in good shape.

- **CPI Spending Limitation Adjustment – Mark Johnson**

Under Iowa Code section 8D.11, the ICN has a contract limitation amount and we cannot enter into contracts above that amount without approval from the Legislature and the Governor. In 2008, the contract limitation amount was initially set to \$2 million and we requested that the Legislature add language to allow for a CPI adjustment on an annual basis. The request was approved and the contract limitation amount for the past year was \$2,292,000. This year, the amount approved for the upcoming year is \$2,295,000 and goes into effect on September 1.

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- **Statewide Youth Broadband Advisory Council (SYBAC) Update - Lori Larsen**

ICN has begun communicating the opportunity for students to apply to the Statewide Youth Broadband Advisory Council (SYBAC). The first wave of communications has been sent out encouraging students to register for the SYBAC program. This idea has come about during the Broadband Matters Education Forum in April. ICN is sponsoring the opportunity for students to share their perspectives on technology and broadband. We are looking for twelve students in 10th – 12th grades from public and nonpublic schools. ICN is the executive sponsor with support from the Iowa Department of Education and Iowa Economic Development Authority. Applications are due September 14.

COMMENTS:

Chair Bruner: Great idea and an excellent way to get feedback from very talented students.

VI. Other Business

- **ERC Event Update - Jontell Harris**

The Fall Employee Recognition Committee (ERC) event will take place after the September ITTC meeting at Birdland Park. The event provides the opportunity for the Commissioners to mingle with ICN employees as well as enjoy lunch and activities.

- **Article about Cyber Security in the Des Moines Register - Chair Bruner**

The Des Moines Register article was excellent. It explains the processes involved in enforcing cybersecurity and the role of ICN in that security. I thought it was very well done. Great job Lori and Ric!

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VII. Adjournment

- Commissioner Sellers moved that the meeting be adjourned. Commissioner Lapointe seconded the motion. The ITTC meeting adjourned at 10:49 a.m.

ATTESTED TO:

A stylized, handwritten signature of Richard Bruner, rendered in a light gray, dotted font. The signature is positioned to the right of the 'ATTESTED TO:' text and above a horizontal line.

Richard Bruner, Chair, Iowa Telecommunications and Technology Commission

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