



IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Richard L. Bruner
CHAIR

Kathleen Kohorst
Kelly Dolan Lange

Timothy L. Lapointe
Mary Sellers

Mary Mosiman
Robert von Wolfradt

RIC LUMBARD, EXECUTIVE DIRECTOR

GOVERNOR TERRY E. BRANSTAD LIEUTENANT GOVERNOR KIM REYNOLDS

Iowa Telecommunications & Technology Commission

Grimes State Office Building, 1st Floor

400 E. 14th Street, Des Moines, IA 50319

March 24, 2016

To ensure the most efficient use of State resources, the March 24, 2016 ITTC meeting was held via telephonic conference pursuant to Iowa Code section 21.8. A telephonic conference also ensured more Commissioners were able to participate in the meeting and reduced the risk of delays caused by weather or other impediments to travel. The meeting was accessible to members of the public through attendance via phone bridge.

I. Roll Call:

- **Commissioners Present:**

Richard Bruner, Chair (phone)
Kelly Dolan Lange, Member (phone)
Kathleen Kohorst, Member (phone)
Mary Sellers, Member (phone)
Mary Mosiman, Ex-Officio (phone)

- **Commissioners Absent:**

Timothy Lapointe, Member
Robert von Wolfradt, Ex-Officio

- **Iowa Communications Network Staff Present:**

Ric Lumbard, Executive Director
Mark Johnson, Chief Administration Officer
Deb Evans, Chief Financial Officer
Philip Groner, Chief Operating Officer
Jessica Jensen, Executive Administrator (Recorder/Minutes)

- **Guests:**

None

II. Call to Order

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Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319 Phone: 515-725-4692 Fax: 515-725-4727 www.icn.iowa.gov



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- Chairperson Bruner called the meeting to order at 3:01 pm. It was noted that a quorum of members were present for the meeting.

III. Approval of February 17, 2016 Meeting Minutes

- Chair Bruner requested to approve the February 17, 2016 Meeting Minutes. Commissioner Kohorst moved to approve the minutes. Commissioner Lange seconded the motion. The motion passed unanimously.

Commissioner Kohorst - Yes
Commissioner Lange - Yes
Commissioner Sellers - Yes
Commissioner Bruner - Yes

IV. Old Business:

- None

V. New Business

- **Administrative Rule Making Update – Mark Johnson**

The proposed administrative rule amendments related to protecting certain records related to security procedures or emergency preparedness consistent with Iowa Code section 22.7(50) were approved at the ITTC meeting on December 16, 2015. When the administrative rulemaking document associated with its adoption was submitted the date was entered one day earlier than allowable in the statute resulting in the rule needing to be withdrawn, re-approved by the ITTC, and re-submitted. The process today would be to re-approve the rule that deals with the protection of security procedures or emergency preparedness information which includes, vendor contracts, customer information that should be secured from public disclosure. Once the rule is re-approved it will be filed online through the administrative rules using the date of March 24th.

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Commissioner Lange moved to approve the Rule. Commissioner Kohorst seconded the motion. The motion passed unanimously.

Commissioner Kohorst - Yes
Commissioner Lange - Yes
Commissioner Sellers - Yes
Commissioner Bruner - Yes

VI. Adjournment

Commissioner Kohorst moved that the meeting be adjourned. Commissioner Lange seconded the motion. The ITTC meeting adjourned at 3:05 p.m.

ATTESTED TO:

A handwritten signature in black ink that reads "Richard L. Bruner". The signature is written in a cursive style and is positioned above a horizontal red line.

Richard Bruner, Chair, Iowa Telecommunications and Technology Commission

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