



IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Richard L. Bruner
CHAIR

Kathleen Kohorst
Kelly Dolan Lange

Timothy L. Lapointe
Mary Sellers

Mary Mosiman
Robert von Wolffrad

RIC LUMBARD, EXECUTIVE DIRECTOR

GOVERNOR TERRY E. BRANSTAD

LIEUTENANT GOVERNOR KIM REYNOLDS

Iowa Telecommunications & Technology Commission

Grimes State Office Building, 1st Floor

400 E. 14th Street, Des Moines, IA 50319

February 17, 2016

To ensure the most efficient use of State resources, the February 17, 2016 ITTC meeting was held via telephone conference pursuant to Iowa Code section 21.8. A telephone conference also ensured more Commissioners were able to participate in the meeting and reduced the risk of delays caused by weather or other impediments to travel. The meeting was accessible to members of the public through attendance at the Grimes State Office Building.

I. Roll Call:

- **Commissioners Present:**

Richard Bruner, Chair (on-site)
Kathleen Kohorst, Member (phone)
Kelly Dolan Lange, Member (phone)
Timothy Lapointe, Member (phone)
Robert von Wolffrad, Ex-Officio (phone)
Mary Mosiman, Ex-Officio (on-site)

- **Commissioners Absent:**

Mary Sellers, Member

- **Iowa Communications Network Staff Present:**

Ric Lumbard, Executive Director
Mark Johnson, Chief Administration Officer
Deb Evans, Chief Financial Officer
Philip Groner, Chief Operations Officer
Jessica Jensen, Executive Administrator (Recorder/Minutes)
Scott Pappan, Engineering Bureau Manager
Mike Cruise, Finance Bureau Manager
Dave Marley, Operation Bureau Manager
Jontell Harris, FirstNet Project Leader
Lori Larsen, Communications Director
Linda Brewer, Business Services Bureau Manager Interim

- **Guests:**

II. Call to Order

IOWA COMMUNICATIONS NETWORK

Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319 Phone: 515-725-4692 Fax: 515-725-4727 www.icn.iowa.gov



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- Chairperson Bruner called the meeting to order at 10:33 am. It was noted that a quorum of members were present for the meeting.

III. Approval of January 21, 2016 Meeting Minutes

- Chair Bruner requested to approve the January 21, 2015 Meeting Minutes. Commissioner Lapointe moved to approve the minutes. Commissioner Lange seconded the motion. The motion passed unanimously.

Commissioner Kohorst - Yes
Commissioner Lange - Yes
Commissioner Lapointe - Yes
Commissioner Bruner - Yes

IV. Old Business:

- **FirstNet Update – Ric Lumbard**

- **ITQ (Invitation To Quality) 15-142 FirstNet Teaming List Update:**
FirstNet received the data that ICN submitted and FirstNet is working on integrating the information to the teaming list. ICN received inquiries and acknowledgment from the private sector and the ICN ITQ process has now concluded.
- **State Point of Contact (SPOC) Kickoff Meeting:**
The SPOC kickoff meeting was held on February 10, 2016, with the point of contacts in each state. FirstNet began to strategize regarding what the next year will look like at this meeting. Iowa has already held the executive meeting for FirstNet.

The third Public Private Partnership FirstNet Summit is scheduled for March 3, 2016 from 1:00pm – 3:00pm, and there have already been over 60 people who have responded for the meeting.
- **Request for Proposals (RFP) in Progress:**
ICN is working on completing its Capability Statement for the FirstNet RFP. The RFP closes April 29, 2016.

COMMENTS:

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Bruner: I have received feedback from the industry and they are very pleased that the ICN is coordinating this with FirstNet. That we have 60 people already registered for the Summit indicates a high level of interest..

- **Legislative Update – Mark Johnson**

Day 38 out of 100. Governor's Budget proposal has been released. The Infrastructure budget bill has the ICN's \$1.15M request for E-Rate Funding appropriation included. The contract limitation exception language is also included, which will allow the ICN to upgrade the core of the network.

Discussions regarding the LMR (Land Mobile Radio) partnership with Department of Public Safety have occurred, and the process regarding the funding has come up. Lumbard and Johnson have answered questions regarding ICN's role during a recent subcommittee meeting. The ICN was also asked to provide amendment language to clarify ICN's role in the LMR deployment, which will be inserted into the drafted bill.

COMMENTS:

Bruner: What type of money are we talking about [for the LMR deployment]?

Johnson: The Senate bill has a little over \$20M appropriated, which is less than half of the total project cost. Ongoing maintenance for the LMR includes an additional cost of \$16M. The intension is to fund the first half of the project through this bill.

Bruner: Which legislators have you visited with at the Capitol?

Johnson: Initially we meet with all the primary leaders of both chambers. We discuss topics such as Cyber Security, SYBAC (Statewide Youth Broadband Advisory Council), FirstNet, and budget items. The leadership was very receptive to our updates.

- **Finance Update – Mike Cruise**

January 31, 2016 Budget to Actual

- *Cash from operations increased \$144,000 year to date total \$849,000.*
- *Operating revenue increased 1.7%*

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- *Direct Expenses were 2.2% below FY15*
- *Indirect Expenses are 4.5% below FY15*
- *General Administrative Expenses were above at 1.6%*
- *Overall margin is still at 73.4%*
- *Outside Plant expenses under the indirect expenses is a negative amount due to the periodic review of installation expenses. Some quoted as indirect were actual billable and were moved to billable services.*

COMMENTS:

Bruner: Thanks Mike and great job to the executive team for managing the finances so well.

- **Statewide Youth Broadband Advisory Council (SYBAC) Update – Lori Larsen**

On February 9, 2016 eight SYBAC students came to the Capitol and started the day with a meet-n-greet with legislative members. Elected officials talked about current and past initiatives regarding technology, a cyber security bill to prevent identity theft, and a computer science bill. The students talked about how some of their schools offer computer science classes, but the majority of the students took classes at a local community college.

Then the students received a tour of ICN's BRIC by Dave Marley. Following the tour of the BRIC the regular monthly SYBAC meeting was held in the Grimes Building where the Lt. Governor attended. During the meeting while the students were talking about self-driving cars the Lt. Governor was texting with the DOT director to get answers for them regarding the topic. It was a great interaction and greatly valued by the students.

COMMENTS:

Bruner: I watched over the internet and was very impressed with the questions and the quality of students we have on the panel. There is some hope for us in the future if these kids are an example of the kids that are out there.

Lange: I was very impressed, because I know at that age I was not having those types of discussions with my peers about the topics they were discussing. It was nice to watch that interaction and I appreciate you guys doing that.

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Lapointe: I was on the video and I felt it went very well, however I wish we were able to meet in person, but it went very well and I appreciate everything that Ric and Lori and everyone did to be involved.

Bruner: Very successful and very well done.

V. New Business

- **Department of Public Safety (DPS) Partnership with the Land Mobile Radio Network (LMR) – Ric Lumbard**

ICN had discussions with DPS regarding the statewide LMR network, and it was communicated that ICN would help deploy the network. ICN's experience in managing vendor telecommunications infrastructure in the National Telecommunications and Information Administration (NTIA) project will be beneficial when working with the one vendor for deployment of the LMR network. The second part of assistance for DPS is to help provide operational support beyond the vendor. Project Management (deployment) and operational sustainability (ongoing operations) were the two pieces that DPS needed assistance with. ICN has been in the project management phase for 60 days. All equipment is in Des Moines, and is in the process to be deployed.

- **Caucus Communication Update – Dave Marley**

Orders were received through the Iowa Department of Administrative Services (DAS) for temporary connections for news media such as NBC, ABC, CNN, and Fox News for February 1 Caucus coverage. In preparation, ICN suspended 'move, add, change' requests three days prior and after. ICN checked past known concerned areas and coordinated with the State's Security Officer at the OCIO. Additional technical staff was available at the Network Operation Center and BRIC, and in addition all field techs were on call. Multiple media feeds were on the wall in the BRIC, and in the end there were no significant issues. It was a team wide effort. Technically the caucus came off well.

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Comments:

Bruner: Congrats to the team and it was a different type of caucus from both sides. Well done.

VI. Other Business-Commission, Executive Director and Staff

Lumbard: Core Network Update Project: Project is running ahead of schedule. ICN has excess bandwidth potential. The Network's infrastructure has bandwidth that has not been converted to broadband. This is not referring to the fiber in the ground, but the finished capacity moving from a 40GB core to a 100GB core. Some layers of electronics are due for upgrades. Vendors have provided multiple solutions; no decisions have been made yet. Due to current contracts ICN will not need to go out for procurement, and Operations and Engineering will choose the best trajectory for the Network. The project is happening faster than anticipated. This is the reason why ICN is requesting the ability to exceed the statutory contracting limitation. FirstNet Project Lead: Jontell Harris has served the ITTC in an administrative role over the years. She has been coordinating the FirstNet Broadband Committee interactions and duties and because of the FirstNet process, we have had to make some changes in duties. Jontell will continue with FirstNet which will move her away from the duties of the ITTC, and Jessica Jensen will be stepping into that position.

Thank-you Jontell.

Bruner: She has been doing this the past four years and the Commission appreciates all the work you have done for the ITTC.

Thank you and congrats from all commissioners.

VII. Adjournment

Commissioner Kohorst moved that the meeting be adjourned. Commissioner Lapointe seconded the motion. The ITTC meeting adjourned at 11:05 a.m.

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ATTESTED TO:

A handwritten signature in black ink, appearing to read "Richard L. Bruner", is written over a horizontal line. The signature is fluid and cursive.

Richard Bruner, Chair, Iowa Telecommunications and Technology Commission

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