



## IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Steve Olson, Chair

Timothy L. Lapointe

Robert F. Holz

Brett Mason

Denise Sturm

Matt Behrens, State CIO  
(ex officio)

Rob Sand, State Auditor  
(ex officio)

Randy Goddard, Executive Director

Governor Kim Reynolds

Lt. Governor Adam Gregg

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### Iowa Telecommunications & Technology Commission Grimes State Office Building, 1<sup>st</sup> Floor 400 East 14<sup>th</sup> Street, Des Moines, IA 50319 Meeting Minutes February 27, 2023

#### FINAL

To ensure the most efficient use of State resources, the February 27, 2023 ITTC meeting was held via video conference pursuant to Iowa Code section 21.8. A video conference ensured that more Commissioners, staff, and the public were able to participate in the meeting. The meeting was accessible to members of the public.

#### Roll Call:

##### Commissioners Present

Steve Olson, Chair

Bob Holz, Member (phone)

Timothy Lapointe, Member

Brett Mason, Member

Drew Stensland, Representing the State of Iowa Auditor, Ex-Officio Member

##### Commissioners Absent

Denise Sturm, Member

Matt Behrens, Representing the Office of the Chief Information Officer, Ex-Officio Member

##### Iowa Communications Network Staff

Randy Goddard, Executive Director

Deb Evans, Chief of Staff, Chief Financial Officer

Scott Pappan, Chief Technical Officer

Mark Johnson, Chief Administrative Officer

Mike Cruise, Finance Bureau Manager

Stephanie DeVault, Business Services Bureau Manager

Patrick Kazeze, Facilities/TAC Bureau Manager

Ryan Mulhall, Network Operations and Engineering Bureau Manager

Mark Dayton, ICN Sales Engineer

Brian Clayton, Purchasing Agent III

Lori Larsen, Executive Officer 2 (Recorder)

##### Guest Attendees

State Representative Barb Kniff McCulla

Ray Warner, Aureon

Dave Duncan, ICA

Scott Golberg, FNS

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### Call to Order:

Chair Olson called the meeting to order at 10:35 AM. It was noted that a quorum of members was present for the meeting.

### Approval of the January 23, 2023 Meeting Minutes:

Chair Olson requested a motion to approve the January 23, 2023 meeting minutes. Commissioner Lapointe moved to approve the minutes. Commissioner Holz seconded the motion.

The motion passed unanimously.

### Old Business:

None.

### New Business:

#### Welcome

Chair Olson welcomed Brett Mason to the Commission. Commissioner Mason introduced himself and provided background about his experience.

### Agency Updates

#### Contracting Update – Mike Cruise

- Inmate Calling Appeal: ICN has provided our opinion and the district court brief has been filed. Responses are due March 15.
- We are working on another round of equipment disposals.
- We had one sole source for the month.
- We are working on many vendor and customer facing renewals for the month.

#### COMMENTS

None.

#### Finance Update – Mike Cruise

##### Monthly Revenues and Expenses:

The month of January resulted in an operating margin of \$43,748 which is 1.7% of revenue. This is \$13,983 favorable to the budget which is \$29,765. Revenue was unfavorable for the month by \$113,598. The two primary causes of this were a higher budget figure for January, which is based on last year's revenue, and January did not have any cost recovery billed out for OSP expenses. Direct expenses are favorable to budget by \$4,992.

Total allocated indirect expenses are \$122,589 favorable to budget. Personnel and general/administration were slightly higher than budget, but all other expenses were favorable for the month.



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### Year-to-Date (YTD) Revenues and Expenses:

Through January, we now have an operating margin of \$411,133. This is \$447,663 favorable to the budget, which is still at a -\$36,530. Revenue is now \$172,450 favorable to budget and direct expenses are favorable to budget by \$306,848. Total allocated expenses are now only \$31,635 unfavorable to budget.

### Comparison to January FY 2022:

The current year operating margin for the month of January is \$263,079 unfavorable to January FY 2022. Revenue is unfavorable by \$227,408 compared to last January. Direct expenses are \$59,163 favorable. Total allocated expenses are unfavorable by \$94,833.

### Year-to-Date Comparison to FY 2022:

Operating margin is \$1.5M favorable through January. This includes revenue being up \$906,000, direct expenses are \$879,000 favorable and indirect expenses at \$294,000 unfavorable.

### Other:

Workday Update – Workday is still on a hard pause with no update provided.

### **COMMENTS**

None.

## **Business Services Update – Stephanie DeVault**

### **General Updates**

We have no new customers and no new waivers.

### **Healthcare**

- A few hospitals have ordered new diverse connections and/or increased their connections and capacity.
- We had a regional healthcare provider order seven different locations for their rural healthcare project.
- We are working with another hospital for VLAN and multiple point-to-point connectivity.

### **Government**

- Working with On with Life for their new location.
- DHS has placed orders for multiple locations across the State.
- The Iowa Lottery has replaced their firewalls. This is a renewal and upgrade.
- The OCIO has placed cabling orders on Capitol Complex.
- IWD has placed all cabling requests.

### **Public Safety**

- We have a couple voice projects for DOC.
- For DPS we have LMR connections for Clinton, Fayette, Clayton, and Muscatine counties.

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## **Iowa Communications Network**



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- Finalized the first step of the Governor's School Safety Initiative for their tip line. We have brought on Cedar Falls as a Public Safety Answering Point (PSAP). This will be a live 24/7 PSAP. This line will give access to the public to report non-life threatening concerns.

### Education

- As of February 7, there has been 348 Form 470 (e-rate) fillings for Iowa: Data Transmission and/or Internet Access and Managed Internal Broadband Service. As of February 7, the ICN has responded to 112 of them.
- A handful of schools are migrating over to MVS and SIP trunking.
- A couple community colleges are migrating over to the managed firewall product and cloud connectivity.
- We are seeing more interest for DDoS Mitigation.
- We have a couple of fiber handoffs for some of our schools out west.
- A university customer has upgraded their Internet connections.

### Project Management

- One of our community colleges finalized our first major firewall integration.
- A government customer's hosted IVR project was completed.
- Implemented MVS for government entities.

### Marketing and Communications

- Our SYBAC meeting was February 14. Guest speaker was Mike Lauer from Fortinet.
- SYBAC students worked their way through their Fortinet cybersecurity training.
- 12 Facts of ICN handout and background document was updated.
- Technology Association of Iowa visited the ICN office.
- ICN had a few members attend Central Rivers AEA school cybersecurity summit.
- The 30-year ICN celebration campaign launched in January.

### COMMENTS

None.

## Network Services Updates

### Network Operations & Security Update – Ryan Mulhall

- Aggregation Replacement: We completed an additional site last month. We've slowed down the deployment to perform upgrades to our core. We're working to keep the disruption to our core as limited as we can while still moving at a speed that makes sense for our business.
- DDoS Platform: We have installed and powered on additional hardware for our DDoS platform expansion. We have it fully connected and have the virtual infrastructure needed to run it, as well. We're working with the vendor to bring up the software portion over the next few weeks. This will allow redundancy and more efficient traffic flow across the state when mitigating attacks.

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- **Managed Firewall:** We continue to migrate customers onto the ICN managed firewall service. We're also getting ready to do Phase 2 of the state firewall decentralization and almost have the plan finalized. We will be ready to start ordering equipment soon.
- **Outside Plant:** In January there were 13 new OSP Projects opened. This is slightly above the average of 12 for the month of January. There were 2 billable cable damages in January. Some vandalism occurred that caused some minor disruption in the Des Moines area. We believe people think our cable is copper and not fiber. We do get reimbursed in these cases from the Executive Council, but these occurrences have been more frequent over the last year or two.
- **Grants Update:** We've submitted applications for 4 projects to HSEMD for the 2023 Homeland Security Grant Program this last month. For the 3 projects we currently have funded, we will be completing one this fiscal year and the other two are in various stages of planning and equipment ordering.

### COMMENTS

None.

## Administration & Facilities Updates

### Facilities and TAC Update – Patrick Kazeze

#### Facility Update

- We are working on some smaller projects as we prepare for the year ahead.

#### TAC Update

- Working on multiple cabling projects.
- Working on the Lucas building elevator project. This is an extensive project that involves updating the wiring for the building elevators. Includes updating the cabling to tie into a security system.
- Working on a cost estimate for a customer that will involve both fiber and copper cabling.
- They continue to work on installing 15 wireless access points in the Wallace building.
- Weather permitting, TAC will be at the Montgomery County Sherriff's office in Red Oak installing the 68<sup>th</sup> FirstNet install. Five more are being planned for this spring.

### COMMENTS

None.

## Other Business:

### Legislative Update – Mark Johnson

We are tracking several proposals, a couple of cybersecurity bills, proposals related to ransomware and consumer data protection, as well as the State reorganization efforts. This is the first significant committee funnel week. At the end of this week, the list of bills that we are tracking should go down significantly.

### COMMENTS

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None.

### ITTC Committee Updates – Staff/Commission

#### Personnel Committee – Mark Johnson

The Personnel Committee did not meet in February.

#### Finance Committee – Mike Cruise

Meeting Date: February 20, 2023.

Attendance: Commissioner Wenzel, Commissioner Holz, Brian Clayton, and Mike Cruise.

Topics Covered:

- Contracting update.
- Budget-to-actual as presented today.
- Presented an analysis on the status of our maintenance and support expenses through January and the projection for those by FY.
- Reviewed the modified cash flow management policy.
- Presented the FY 2024 budget timeline.

#### Customer and Services Committee – Stephanie DeVault

Meeting Date: February 8, 2023.

Attendance: Chair Olson, Commissioner Lapointe, Mark Dayton, Lori Larsen, Ryan Mulhall, and Stephanie DeVault.

Topics Covered:

- Presented what was listed today.
- Presented various organization items.

#### Operations Committee – Scott Pappan

Meeting Date: February 9, 2023.

Attendance: Commissioner Wenzel, Commissioner Lapointe, Ryan Mulhall, Lori Larsen, and Scott Pappan.

Topics Covered:

- Presented an update regarding grants.

### Public Comment:

Ray Warner added. At Aureon we are members of the TAI and we sit on a couple of committee. Out of curiosity, Steph you mentioned that you met with TAI, is ICN a member of TAI?

- Randy Goddard said the ICN is a member of TAI.

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### **Adjournment:**

The ITTC meeting adjourned at 10:55 AM.

### **ATTESTED TO:**

A handwritten signature in black ink, appearing to read "Steve Olson", is written over a light blue horizontal line.

*Steve Olson – Chair, Iowa Telecommunications and Technology Commission*